REVISED BY-LAWS
FOR
CROWLEY TOWN CLUB, INC.
1990
CROWLEY, LOUISIANA
ARTICLE I. "BOARD OF DIRECTORS"

Section 1. The Board of Directors shall be elected by a majority vote from the active membership of the Town Club at the annual membership meeting on the second Wednesday of January each year.

Section 2. The President shall appoint a nominating committee of three members from the Board of Directors at least two months prior to the annual membership meeting. The nominating committee shall select and obtain the consent and willingness to function of not more than fifteen nor less than ten members, five of whom are to be elected for a term of three years. At least one month prior to the regular annual meeting the nominating committee shall make its report to the Board of Directors which must approve the nominations. In the event of a tie the election committee shall determine the winner by a flip of a coin in the presence of the candidates that are tied.

Section 3. It shall be the duty of the Board of Directors to execute and administer all business affairs of the Club, except such duties as are assigned by the Board of Directors to an individual or to a committee.

Section 4. The Board of Directors shall hold a regular monthly meeting on the second Wednesday of each month at 6:00 p.m. at the Town Club.
Section 5. It shall be the duty of each member of the Board of Directors to be present at each regular monthly meeting and special called meetings by the President.

Section 6. If, for any reason, a member of the Board of Directors cannot be present at the regular monthly meeting, the President must be notified prior to the meeting of the intended absence.

Section 7. Should it be necessary for a member to be absent for three or more consecutive meetings he may be granted a leave of absence by the Board.

Section 8. If a member fails to attend three consecutive meetings, without the approval of the Board, his office shall be declared vacant and a new Board member shall be appointed, as provided for in the Articles of Incorporation.

Section 9. It shall be the duty of the Secretary to notify each Board member of the regular monthly meeting at least three days before the meeting.

Section 10. The immediate past President of the Town Club shall be an ex-officio member of the Board of Directors for the year following his tenure as President.

The President of the Ladies Auxiliary and the President of Cimmer Properties, Inc. shall be ex-officio members to the Board of Directors.

ARTICLE II. "OFFICERS"

Section 1. This corporation shall have the following officers: President, Vice-President, Secretary and Treasurer.

Section 2. The President shall have general supervision of all the affairs of the Club and shall preside at all meetings of the Board of Directors. He shall be ex-officio member of all standing committees and also of special committees. He shall sign all instruments in writing whatsoever authorized by the Board of Directors. He shall perform such special duties in addition to the foregoing as the directors may designate.

Section 3. The Vice-President shall preside at meetings of the Club and the Board in the absence of the President and will perform such other duties as ordinarily pertain to his office.

Section 4. It shall be the duty of the Secretary to keep the minutes of all meetings of the Club, of the Executive Committee and of the Board of Directors. He shall send all notices which are required to be given to the members and to post all notices which are required to be posted at the Town Club. He shall have charge of all Club records. He shall keep an up-to-date membership list and shall perform such other duties as the Board of Directors may from time to time direct.

Section 5. The Treasurer shall have custody of all funds of the Town Club unless other arrangements are especially made by the Board of Directors. The Treasurer shall account for funds of the Town Club when called upon to do so by the Board of Directors. He shall keep accurate and up-to-date accounts and furnish a written financial statement at each regular meeting of the Board of Directors. He shall also perform all duties which regularly pertain to his office.

ARTICLE III. "COMMITTEES"

Section 1. There shall be fourteen standing committees as follows:

Executive Committee
Bar Committee
Bingo Committee
Building & Furnishings Committee
Carnival Ball Committee
By-laws Committee
Grounds Committee
Entertainment Committee
Kitchen Committee
Membership Committee
Printing & Publicity Committee
Finance & Insurance Committee
Pool Committee
Legal Committee
Ladies Auxiliary Committee

These committees shall function as directed by the President and Board of Directors and their duties shall be non-exclusively as follows:

Section 2. The Executive Committee shall consist of five members of the Board of Directors to be appointed by the President. It shall transact any business of the Club between meetings of the Board of Directors and shall report all action taken at each Board meeting. The Executive Committee is specifically prohibited, however, from raising or lowering the salaries of employees.

Section 3. The Bar Committee shall:

a. Work closely with the Club Manager and Bartender.

b. Check with the Bartender at least once a week to see if he needs anything such as bar accessories, stock, etc.

c. Inspect the area for which the Bartender is responsible for cleanliness, and be sure that the bar is run in an orderly manner.

d. Check with the Bartender before each party or special function to determine whether or not extra help is needed, and,

e. See to the repair and maintenance of the bar and its appurtenances.

Section 4. The Bingo Committee shall:

a. See that the equipment is in place for the games.

b. Bring the reserve money to the games.

c. Arrange for the Board of Directors to conduct the game.

d. Arrange for “door prize” drawings and see that there is such a drawing at each game night.

e. Manage the bingo funds so as to always have a reserve fund.

f. Initiate changes occasionally to make the games more interesting.

Section 5. The Building and Furnishings Committee shall be in charge of the care, maintenance and repair of all physical property of the Town Club and Cimmer Corporation, including all furniture, lighting and lighting fixtures, air conditioning, heating and ventilation.

Section 6. The Carnival Ball Committee shall serve as a liaison between the Board of Directors and those in charge of the Carnival Ball. If necessary, this committee shall plan and coordinate the annual Mardi Gras Celebration. This committee is responsible for obtaining an orchestra for the ball.

Section 7. The Entertainment Committee shall promote, coordinate and assist members of the Club in planning regular and special functions of the Club. This committee shall arrange for Town Club parties at intervals as
it sees fit. This committee is responsible for obtaining orchestras for various functions other than the Mardi Gras Ball.

Section 8. The Finance and Insurance Committee shall consist of three or more members of the Board of Directors, and the Treasurer shall be an ex-officio member of this committee. The committee shall have general supervision of the finances and the insurance coverage of the Club and may arrange, from time to time, as may be necessary, for loans by the Club.

Section 9. The Grounds Committee is responsible for general upkeep of lawns, shrubbery, driveways, and parking area and shall:

a. Promote beautification of grounds through donations of shrubbery, labor or cash.

b. Give helpful hints to yardman (janitor) on trimming, watering, etc.

c. Make recommendations to the Board of Directors on any major improvements that may be needed such as drainage, fill in and paving and improvements in parking arrangements.

Section 10. The Kitchen Committee shall:

a. Care for and maintain kitchen equipment.

b. Consult with Club Manager on amounts to be charged for special functions and parties, and generally supervise the Manager in making such arrangements.

c. Consult with the Manager and kitchen staff on the type and variety of foods to be served.

d. Fix the hours during which the kitchen will be open.

e. Consult and supervise the Manager on the employment of kitchen help, and periodically review the salary scale for possible recommendations to the Board of Directors.

f. Review the menu from time to time to be sure that prices charged for food are what they should be.

Section 11. Ladies Auxiliary Committee shall act as a liaison between the Ladies Auxiliary and the Board of Directors.

Section 12. The Legal Committee shall represent the Town Club in all matters which require such representation.

Section 13. The Membership Committee shall screen all membership applications and approve or disapprove them. The committee shall also furnish the Board of Directors with a monthly report of new members and dropped membership.

Section 14. The Pool Committee shall:

a. See that the pool equipment is in working order.

b. Hire and advise lifeguards of their duties and responsibilities.

c. Check the pool water for purification and see that the lifeguards are doing their duties.

d. Check the rest rooms and concession stand and see that they are clean and supplied.

e. See that all equipment is clean and painted, if needed.

Section 15. The Printing and Publicity Committee is responsible for seeing that the printing of the necessary invitations and other material is taken care of and shall also arrange
for publication in various news media of items favorable to the Town Club.

Section 16. Special committees may be appointed by the President at such times as may be necessary.

ARTICLE IV. “MEMBERSHIP”

Section 1. All members taken into the Club shall be of good moral character.

Section 2. There shall be two classes of membership, active and complimentary, however, henceforth no complimentary ones will be issued.

Section 3. All applications for active membership in the Club must be submitted in writing to the Manager, the Bookkeeper or any officer of the Club.

Section 4. All applications for active membership in the Club must be accompanied by a check for six months' dues. Should the application be rejected, the check shall be returned.

Section 5. All applications for active membership in the Club must be submitted to the membership committee as soon as received.

Section 6. Any member who wishes to resign from the Club must have all dues paid up-to-date and shall submit a written resignation to the Secretary.

Section 7. No member shall be reinstated in the Club without paying all delinquent dues.

Section 8. Upon a written request to the Secretary any member may be granted a leave of absence for a period of not less than six months. This request must be granted before the leave of absence begins.

Section 9. The Board of Directors has the authority to request, and enforce, the resignation of any member for misconduct or failure to comply with the rules and regulations of the Town Club.

A member may be either temporarily suspended or permanently expelled from membership by a majority vote of the Board of Directors for any reason that the Board of Directors believes that such suspension or expulsion is in the best interest of the Crowley Town Club.

No member may be permanently expelled or temporarily suspended without being first notified in writing and by registered mail that the Board of Directors has voted to temporarily suspend or permanently expel a member subject to the following provisions. The notice shall state specifically the reason why temporary suspension or permanent expulsion is sought. The notice shall allow the member to appear before the Board of Directors and answer in appropriate fashion the specified reason stated for the proposed permanent expulsion or temporary suspension. The member shall have the right to appear before the Board in person and present any facts including oral statements from other members which are deemed material to the reason stated in the notice for permanent expulsion or temporary suspension.

The notice shall state that the member will be allowed fifteen (15) days to request an appearance before the Board of Directors. The notice shall state that if no request for an appearance is made within fifteen (15) days that the member shall be considered permanently expelled from membership or temporarily suspended at the sole discretion of the Board of Directors.
Permanent expulsion disqualifies a member from future application for membership for a period to be determined by the Board of Directors. Expulsion or suspension shall not impair the right of the Crowley Town Club to recover all amounts due and owing by the member including but not limited to membership dues, charges, damages and any other amount allowed by law.

Preemptive reasons for expulsion or suspension shall include:

1. Unexcused or nonpayment of membership dues for a period in excess of six months.
2. Willful or negligent destruction of property by the member or a person for whom the member is responsible; and such persons shall include any person attending a party arranged by the member with the Crowley Town Club.
3. Abuse of membership privileges including the nonpayment of charges or obligations due the Crowley Town Club.
4. Recurring creation of a nuisance or boisterous circumstance impairing the enjoyment of membership privileges by other members; and
5. Abusive or discourteous treatment of Town Club employees or agents.

The above are considered strictly non-exclusive reasons for expulsion or suspension and any other reasonable cause determined by the Board of Directors shall constitute a basis for expulsion or suspension.

Section 10. One membership covers only those members of the immediate family presently living under the same roof. Immediate family includes only husband, wife and children under the same roof, but cannot be used by members of a family living apart.

Section 11. All guests must be accompanied by a member, or the Manager must be notified in advance by the member of the intended visit of the guest.

Section 12. A membership card of a different color from that of the preceding year shall be issued to each member in January, and periodically a doorman is to be appointed to check membership cards.

Section 13. The total active membership shall not exceed 600 members.

Section 14. All members of the Club may bring non-members as guests, but no guest living in Acadia Parish or an adjoining parish may be a guest more than six (6) times per calendar year.

After the sixth visit to the Club by a guest, that person will be contacted by the President or Chairperson of the Membership Committee and asked to join the Club or not to return to the Club again during the current year. If that guest returns after being so advised, service will not be available.

The six times limitation will not apply to a single member bringing an escort or date at any time, or to children or grandchildren of members who are of college age or younger. Also, it will not apply to special parties that are functions of the Club.

It will be the responsibility of the Manager of the Club, or an employee of the Club designated by the Manager, to keep count of guests exceeding the limit and so advise the President.
ARTICLE V. "DUES"

Section 1. All active members shall be assessed dues of Fifty & no/100 ($50.00) Dollars plus 8% tax per quarter.

Section 2. All new members must pay three (3) months dues in advance upon admission to membership, and at the next regular billing shall be given credit for the amount that is overpaid, if billing shall be given credit for the amount that is overpaid, if any.

Section 3. All dues are payable quarterly in advance on January 1, April 1, July 1 and October 1. Dues may be paid monthly if more convenient for members.

Section 4. Payment of dues may be made to the Manager or mailed to the Crowley Town Club.

Section 5. All checks for payment of dues must be made to the Crowley Town Club and plainly marked for membership dues.

Section 6. In the event membership dues are paid in cash, a written receipt must be issued and marked "for membership dues."

Section 7. Dues shall be delinquent thirty (30) days after due date. If not paid within forty-five (45) days a second notice will be sent. If payment is not made within sixty (60) days after the due date the membership will be automatically dropped and the member so notified.

Section 8. The Board of Directors shall have the right to raise or lower dues at its discretion.

Section 9. Each member will be assigned a number to be used for all charges for dues, food and beverage service.

ARTICLE VI. "SPECIAL PARTIES"

Section 1. The membership is encouraged to hold special parties at the Crowley Town Club.

Section 2. Arrangements for special parties shall be made with the Manager and approved by the Executive Committee.

Section 3. For special parties held on a date when the Club is open the liquor and food cost will be double the cost price paid by the Club plus fifteen (15%) per cent of the total bill for tips with a maximum of One Hundred & no/100 ($100.00) Dollars. For special parties held at a time when the Club is not ordinarily open, the cost will be the same and in addition all labor cost must be paid by the one giving the party.

Section 4. All liquor served at special or private parties, or at any other time, must be purchased through the regular service of the bar.

Section 5. One person must be responsible to the Manager for all costs and arrangements made in connection with all special and private parties.

Section 6. Arrangements and reservations for private and special parties shall be made at least two (2) days in advance with the Manager.

ARTICLE VII. "CLUB OPERATIONS"

Section 1. The Town Club shall be open to membership as determined by the Board of Directors.

Section 2. The Town Club shall be closed all day Monday and on Sunday night.
Section 3. The Town Club shall be closed on the following holidays:

a. Christmas Eve
b. Christmas Day
c. New Year's Day

ARTICLE VIII. "MANAGEMENT"

Section 1. The Officers and Board of Directors of the Town Club have the ultimate responsibility for managing the Club. The Board shall have the authority to employ a Manager for the Club whose duties will be delegated to him by the Board of Directors. The President and Board of Directors may also employ other persons to assist in the management of the Club. The salary of the Manager (and others) shall be fixed by the Board of Directors and he may be removed at their pleasure.

ARTICLE IX. "MERGER"

Section 1. Before any consideration shall be given to a proposal to merge the Crowley Town Club with another club or clubs, or to change the location of the Crowley Town Club, a petition in writing signed by eighty (80%) percent of all active members approving such a proposal shall be submitted to the Board of Directors.

ARTICLE X. "LADIES AUXILIARY"

The Ladies Auxiliary shall be composed of all female members of the Town Club. The Auxiliary shall function as a separate entity and perform those duties it has assumed and is presently performing. The Auxiliary will elect officers, hold meetings, and generally continue to exist as it has in the past, subject to the supervision of the Board of Directors.

ARTICLE XI. "AMENDMENTS"

Section 1. Before these by-laws can be amended each member of the Board of Directors must receive a copy of the proposed amendments ten (10) days prior to the regular Board Meeting at which the amendments will be proposed.

Section 2. These by-laws may be amended by majority vote of the Board of Directors.

TOWN CLUB SWIMMING POOL RULES

1. Lifeguard on duty is in complete charge.
2. No loitering around lifeguard’s chair.
3. Anyone having serious cuts, abrasions, lacerations or open sores is not permitted in the pool.
4. Absolutely no running in pool areas.
5. There will be no swimming in diving area.
6. No playing with rope separating pool areas.
7. No objects will be thrown into pool or on grounds. Containers are provided for trash; PLEASE use them.
8. No glass containers or bottles allowed in pool area.
9. No one over six (6) years of age is allowed in Baby Pool.
10. Only one (1) person at a time is allowed on the diving board.
11. ABSOLUTELY no profane language will be allowed.
12. No one is allowed in the Club in swimming attire. Please order food and drinks from the club by using the intercom.
13. Minors are not allowed to charge food or drinks at the Club. All orders are on a cash basis only.

14. Children under ten (10) years of age must be accompanied by a parent or guardian at all times.

15. No child six (6) years of age or under will be allowed in baby pool unless attended by an adult or parent.

16. Children ten (10) years through twelve (12) years of age must be accompanied by an adult at all times unless they pass a swimming test given by the lifeguard.

17. All members and guests must register before entering the pool.

18. ALL GUESTS will be charged $1.00 to swim.

19. Cut-offs and shirts with raw, frayed edges will not be permitted to be worn. Hemmed short pants and T-shirts are allowed.

Lifeguards will arrange for private swimming lessons.

The pool may be obtained for private swimming parties after regular pool hours which are from 9:00 a.m. until 12:00 p.m. and 2:00 p.m. until 7:00 p.m. every day, except Sunday. On Sundays the pool will be open from 2:00 p.m. until 7:00 p.m.