



## Deed of Gift

### Donor Information

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_

Alternate Contact (name, phone, email): \_\_\_\_\_

\_\_\_\_\_

Donor Recognition:  Anonymous Gift  No Public Recognition  Other: \_\_\_\_\_

### Description of Materials (attach a separate list if needed)

\_\_\_\_\_

\_\_\_\_\_

### Repository

I hereby give this donation to the following repository and Edith Garland Dupré Library, University of Louisiana at Lafayette (choose only one of the four below):

#### Special Collections:

University Archives and Acadiana Manuscripts Collection  Cajun and Creole Music Collection

#### Centers:

Kathleen Babineaux Blanco Public Policy Center  Ernest J. Gaines Center

### Access

I acknowledge that this donation will be utilized for scholarly, educational, and historical uses in accordance with accepted library and archival practices and policies. I agree and understand that such uses may include, but are not limited to scholarship and private study, promotion of Library and University programs and services, exhibits/displays, and reformatting or digitization for preservation and access.

- I grant to the above repository and Edith Garland Dupré Library, University of Louisiana at Lafayette the right to make these materials available for research on an unrestricted basis.
- I grant to the above repository and Edith Garland Dupré Library, University of Louisiana at Lafayette the right to digitize these materials and to publish the digital surrogates online in University of Louisiana at Lafayette's institutional repository and the Louisiana Digital Library.

**Limiting Conditions or Restrictions for Donation**

Sensitive materials identified at the time of donation, or discovered by personnel of the above repository during processing, may be restricted to protect my privacy or others.

**Transfer of Ownership and Transfer of Copyright**

I understand that upon signing this Deed of Gift, physical property rights and legal title of the materials described above are hereby assigned/transferred to the above repository and Edith Garland Dupré Library, University of Louisiana at Lafayette.

For copyright transfer, please select one of the following:

- Any and all copyrights held by the Donor are transferred to Edith Garland Dupré Library, University of Louisiana at Lafayette.
- The Donor retains any and all copyrights owned in the donated materials, until \_\_\_\_\_  
Thereafter, copyright shall be the property of Edith Garland Dupré Library, University of Louisiana at Lafayette.
- The Donor retains copyrights owned in the donated materials and does not intend to transfer copyrights to Edith Garland Dupré Library, University of Louisiana at Lafayette.

*In accordance with U.S. copyright law, users must obtain permission from copyright holder(s) prior to use of materials for reproduction and/or publishing.*

**Disposition**

Items not retained during the initial processing or future appraisal by the above repository and Edith Garland Dupré Library, University of Louisiana at Lafayette shall be:

- Returned to Donor
- Discard
- Other: \_\_\_\_\_

**Signatures**

I understand and agree to the terms and conditions described herein:

Donor Name, Print	Signature	Date
-------------------	-----------	------

I accept this gift on behalf of the above repository and Edith Garland Dupré Library, University of Louisiana at Lafayette:

Repository Head, Print	Signature	Date
------------------------	-----------	------

<b>Office of Development – Internal Use Only</b>	
Banner ID#: _____	RE NXT ID#: _____
Gift Intent: <u>Inventory &amp; Utilize</u>	Gift Location and Useful Life: _____